



Bring Your Own Device Policy

for Grades 3-9

Introduction

At Yangon American, we recognize the importance of technology in education and strive to provide students with opportunities to enhance their learning experiences. Our school is dedicated to preparing our students for a future that demands ever-increasing technological capacities. To fully participate as capable, ethical, and highly competent digital citizens, a laptop is not only a device to support learning, but an important tool to build 21st-century skills for work and study beyond school. In alignment with this goal, we have developed a Bring Your Own Device (BYOD) policy for primary students grades three and up as well as all secondary school students. This policy outlines guidelines and expectations for the use of personal electronic devices within the school environment.

Purpose

The purpose of the BYOD policy is to promote responsible use of technology, facilitate digital learning, and empower students to utilize their personal devices as educational tools in the classroom. *All Students grades 3 -9 must follow these guidelines.*

Policy Guidelines

1. **Permitted Devices:** All students grade 3-9 are expected to bring their personally owned computing device to school each day for educational purposes only. For the purpose of this program, the word ‘device’ means a privately owned wireless and/or portable laptop computer.
2. **Device Compatibility:** Devices brought to school must be compatible with the school's Wi-Fi network and educational software platforms used in the classroom.
3. **Device Specification:** Students and parents are responsible for ensuring the device brought to school meets all the device specification requirements. A device which does not meet the listed minimum specification will not be permitted access to school networks and services.

Device Minimum Specifications:



- Screen resolution: 11" (1366 x 768) screen minimum, (13" [1920 x 1200] recommended)
- CPU: i5 (3.90GHz)
- 8GB of RAM
- Storage: 128GB HDD, (SSD recommended)
- Windows 10 x64 (21H1+) or Apple macOS 11 (Big Sur or greater)
- A USB port
- A connected keyboard
- No less than 8 hours of battery life

4. **Responsible Use:** Students are expected to use their devices responsibly and always adhere to the school's acceptable use policy. This includes respecting the privacy of others, avoiding inappropriate content, and refraining from activities that disrupt the learning environment.

Students are responsible for the proper care of their personal device, including any costs of repair, replacement or any modifications needed to use the device at school.

The school reserves the right to inspect a student's personal device if there is reason to believe that the student has violated school policies, BYOD Responsible Use Policy, or has engaged in other misconduct while using their personal device.

Personal devices shall be charged prior to bringing it to school and shall be capable of running off it's own battery while at school.

5. **Device Security:** Students are responsible for the security of their devices and should take precautions to prevent loss, theft, or damage. It is recommended that devices be labeled with the student's name and contact information for identification purposes. All devices must have adequate security protection. Up-to-date anti-virus software must be installed and maintained. The laptop or device will be scanned periodically to ensure this is so. An inspection of the device at the beginning of each term will check the suitability of the device.
6. **Device Management:** Teachers may incorporate the use of personal devices into lesson plans and activities as appropriate. Students are expected to follow instructions provided by teachers regarding the use of devices during class time.
7. **Data Usage:** Students are responsible for managing their data usage on personal devices and should avoid excessive use of bandwidth-consuming applications and/or websites.
8. **Digital Citizenship:** The school will provide instruction on digital citizenship and responsible technology use to help students develop awareness of online safety, privacy, and ethical behavior.



9. **Teachers:** Teachers will encourage and facilitate the use of students' devices in their classes where they deem appropriate. Use of students' own devices in class is, however, at the sole discretion of the teacher. Teachers will follow and apply standard code of conduct procedures in case a student fails to bring their device, in the same manner as if a student fails to bring any other required material to class.
10. **Technical Support:** While the school will provide technical support for school-owned devices, students are responsible for troubleshooting and maintaining their personal devices. Limited technical assistance may be available from the school's IT department.

Conclusion

The BYOD policy at Yangon American aims to create a conducive learning environment where technology is leveraged to enhance educational outcomes. By adhering to these guidelines, students can make effective use of their personal devices as valuable learning tools while promoting responsible digital citizenship.

Yangon American reserves the right to amend this policy as needed to ensure alignment with evolving technology trends and educational best practices.

Date of Implementation: 1 August 2025

Review Date: 1 May 2025

Approved by: David Snyder, Head of School